

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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10 March 2020

To: Members of the Stronger Communities - L Ashbourne, J Aitman, R Bolger, O Collins, D Enright, J King, A McMahon and R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Stronger Communities** Committee to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 16th March, 2020 at 6.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **Apologies for absence** F_PR

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest** F_PR

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. **Minutes** F_PR

- a) To adopt and sign as a correct record the minutes of the meeting held on 20 January 2020.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation** F_PR

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Operational Report** F_PR

To receive and consider the report of the Operations and Estates Officer.

6. **Bin Audit** F_PR

To receive and consider the report of the Office Manager

7. **Buttercross Clock** F_PR

To receive and consider the report of the Operations and Estates Officer.

8. **Communications Update** F_PR

To receive a verbal update from the Events and Communications Officer.

9. **Council and Civic Events Report** F_PR

To receive a verbal update from the Events and Communications Officer.

10. **Witney Carnival 2020** F_PR

Minute SC32 refers : **RECOMMENDED**: that Councillors would run a stall at Witney Carnival – ideas should be brought to the next meeting.

11. **Third Party Events** F_PR

To receive and consider the report of the Operations and Estates Officer – TO FOLLOW

12. **Witney & District Twinning Association** F_PR

To note the minutes of the meeting held on 29 January 2020 along with the schedule of events for the Twinning Anniversary events on 3-5 April 2020.

13. **VE Day 75 Working Party** F_PR

To receive a verbal update of the meeting held earlier this evening.

14. **Christmas Sub Committee** F_PR

To receive and consider the minutes of the sub committee held on 27 February 2020.

15. **Youth Services Working Party** F_PR

To receive and consider the minutes and recommendations therein of the Youth Services Working Party held on 24th February 2020.

5-1-15

Town Clerk